



Cashel Community School

Association of Community & Comprehensive Schools Application Form Academic Year 2026 27

Exchange Student Form – Part I

PLEASE NOTE: FALSE INFORMATION WILL AUTOMATICALLY DISQUALIFY APPLICANT
PLEASE FILL OUT DETAILS IN BLOCK CAPITALS

Data Protection

The personal data required from you on this admissions form (part I) is required for the purposes of:
student enrolment and student registration

- allocation of teachers and resources to the school
- school administration
- to fulfil our other legal obligations
- to process appeals, resolve disputes and defend litigation etc.

OFFICE RECEIPT DATE STAMP

You have the following statutory rights that can be exercised at any time:

- Right to complain to supervisory authority.
- Right of access.
- Right to rectification.
- Right to be forgotten.
- Right to restrict processing.
- Right to data portability.
- Right to object and automated decision making/profiling.

For further information, or should you wish to discuss anything in regard to Data Protection, please contact the Principal via the school office email: bursar@cashelcommunityschool.ie / office@cashelcommunityschool.ie

1. PERSONAL DETAILS

(Required for Stage 1 of Application Process)

Exchange Agency Name	
Agency Email Address	
Agency/Agent Phone Number	
Student Surname	
Student First Name	
Date of Birth (DD/MM/YYYY)	
Birth Cert Attached*** <i>(Please tick the appropriate box)</i>	Yes <input type="checkbox"/> No <input type="checkbox"/> If Birth Cert is unavailable, please provide a copy of the Passport.
Birth Certificate Forename <i>(if different to above)</i>	
Birth Certificate Surname <i>(if different to above)</i>	
Nationality & Ethnicity <i>(required by the Dept. of Education)</i>	
Mothers' Maiden Name	

*** Must accompany the Application Form

EDUCATIONAL DETAILS

(Required for Stage 1 of Application Process)

Applying for which year? (TY or 5 th)		
Name of Current School		
Subjects the Student wishes to study at Cashel Community School <i>(Please note that these preferences do not guarantee placement in the selected subjects. English and Mathematics are mandatory core subjects and are not included in subject choice.)</i>		

2. HOST FAMILY DETAILS

(Required for School Enrolment & Parental Contact)

	Host Parent I	Host Parent II
Surname		
Name(s)		
Title (Mr, Mrs, Ms, Dr, etc.)		
Home/Landline Phone Number		
Mobile Phone Number		
Email Address		
Postal Address		
Eircode		

3. DECLARATION

(Required for School Enrolment)

“I, the parent/legal guardian of the child named in Section 1, declare that to my knowledge all of the above information is true and correct”

Signed _____ Date _____
Parent/Guardian I

Signed _____ Date _____
Parent/Guardian II

CHECKLIST

- Birth Certificate of Student.
- Ticked the boxes and signed all relevant sections.

Failure to complete the form fully and supply all necessary documentation will disqualify the application!

This form must be sent by Post to Cashel Community School or scanned and emailed to office@cashelcommunityschool.ie / bursar@cashelcommunityschool.ie .

PHOTOS OF THE FORM WILL NOT BE ACCEPTED!

Once this Form is processed, the Agency is responsible for providing Cashel Community School with Part II of the Admissions Application Form (Please find it on the School’s website), which must be fully completed and returned to the school for further processing.

If Part II of the Application Form is not completed and returned, it will disqualify the application!