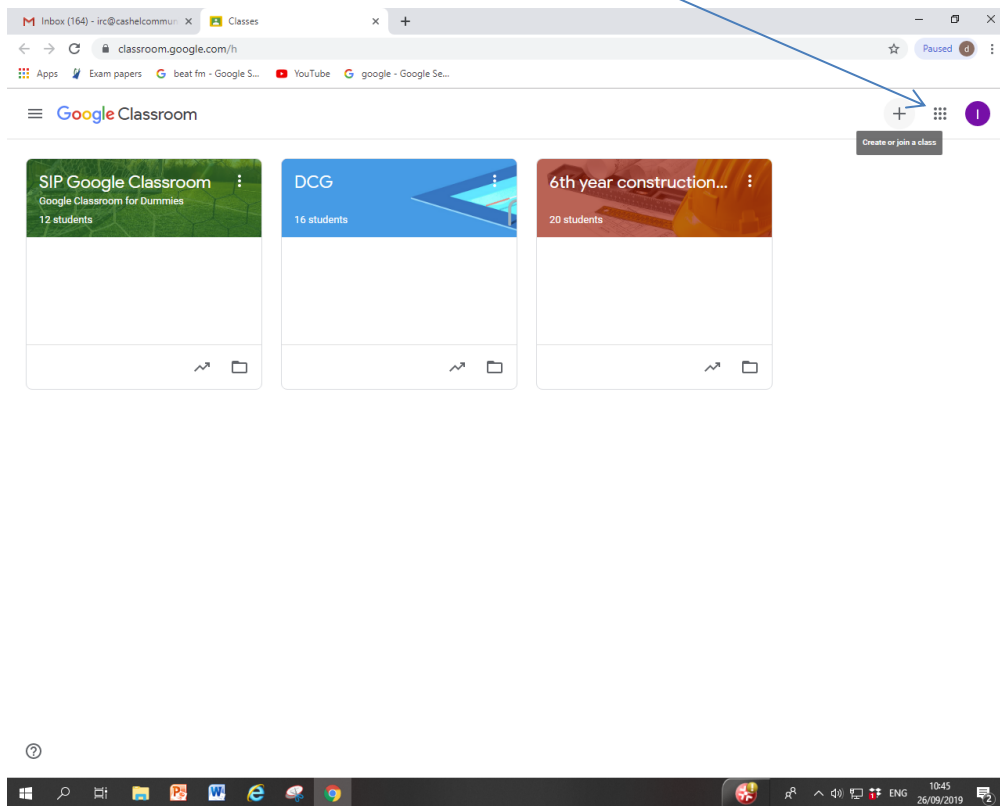


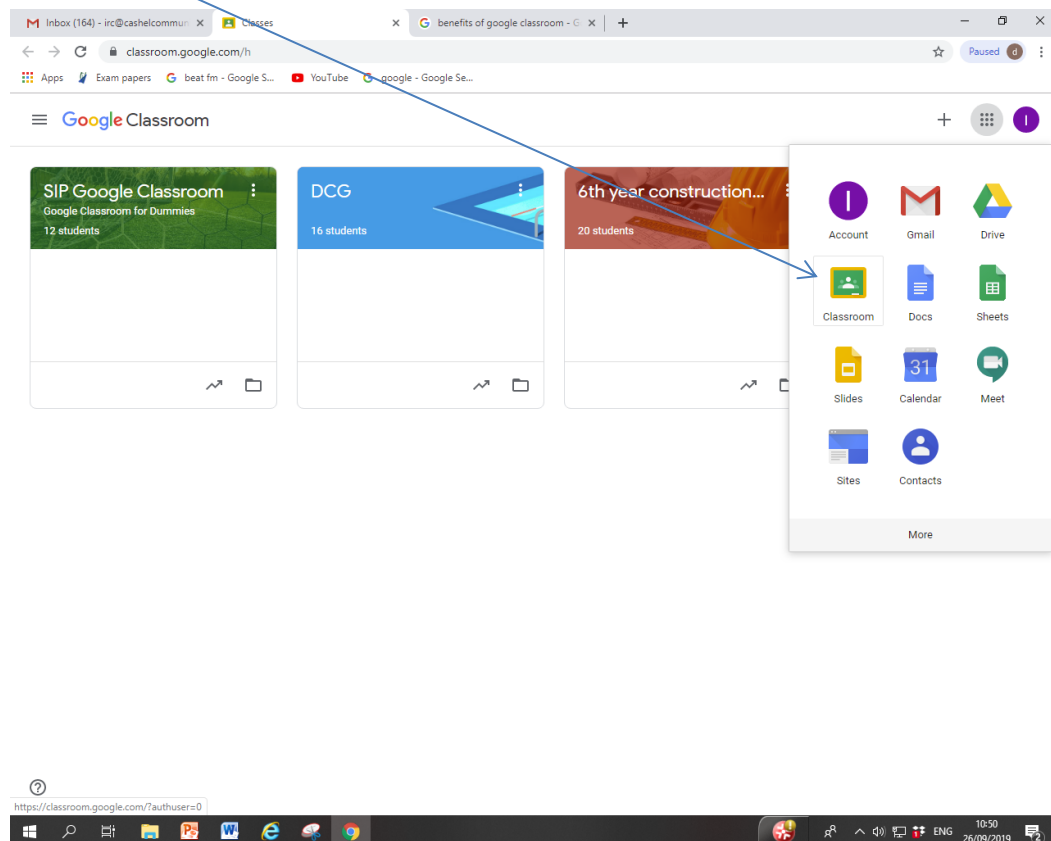
## To create a Google Classroom

(A virtual classroom that your class group will be able to access to get work set by you, submit work, receive results and feedback, access notes and resources)

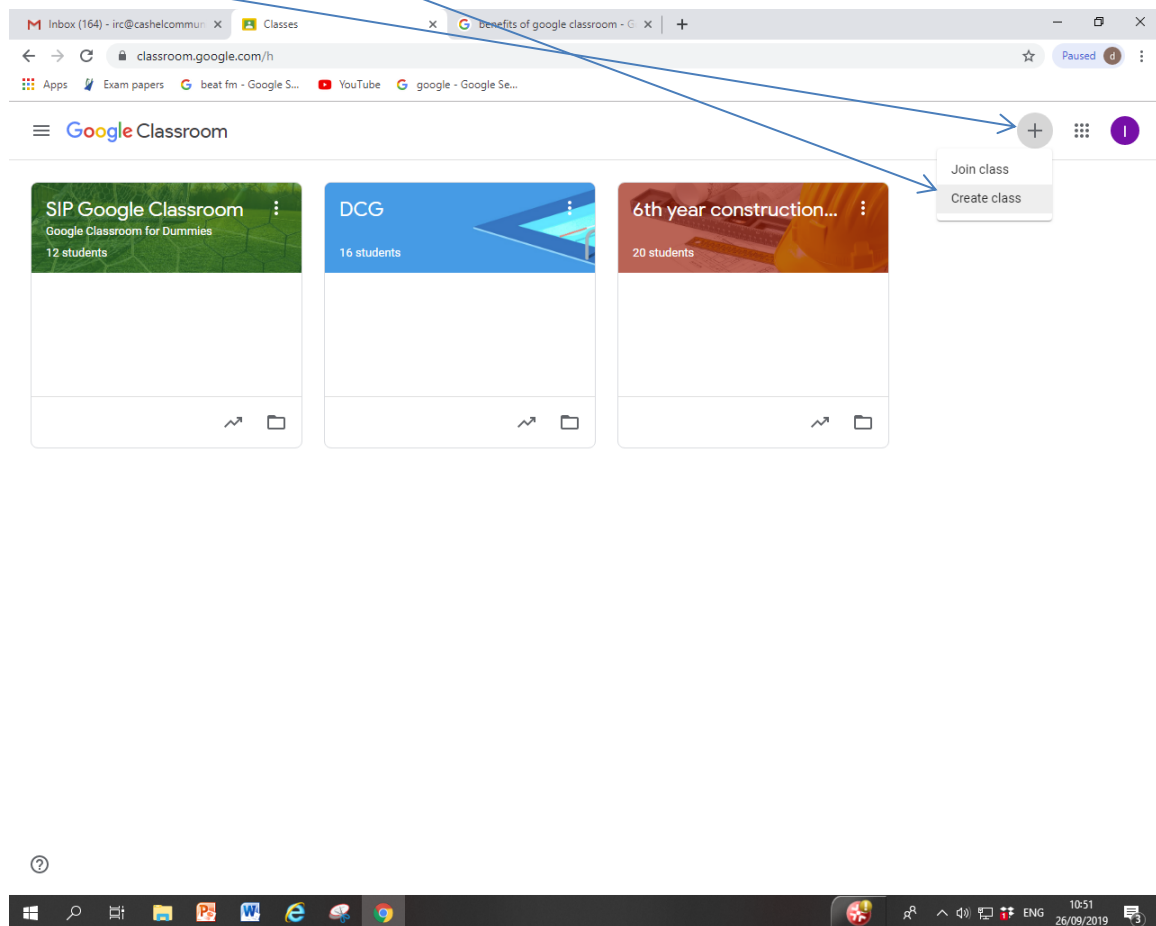
1. Login to your **school** Gmail account and click on the waffle



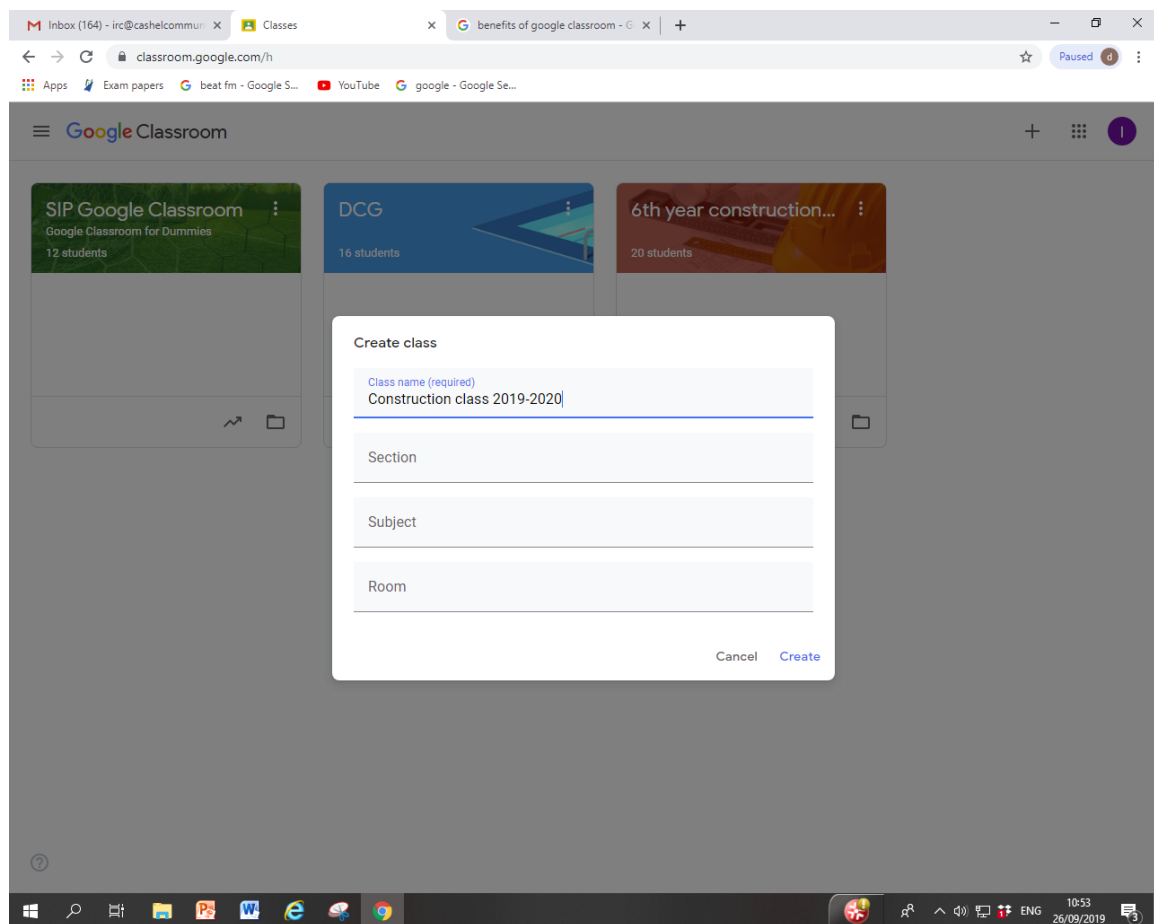
2. Open classroom



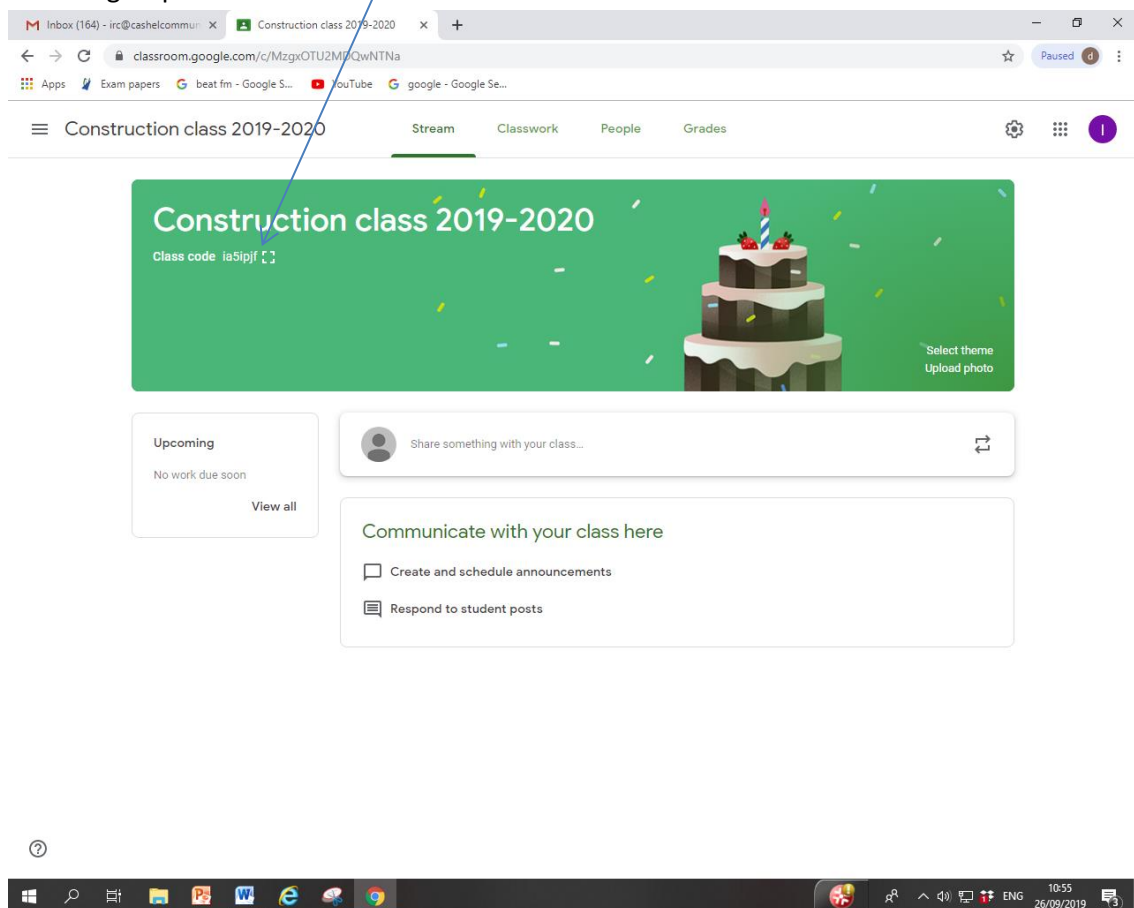
### 3. Click the + and create class



### 4. Name your class and click create



5. Give your class group the class code



6. Tell your class to log into their **school** e-mail account at home (Issue these to students from the excel file on the drive if they don't have them)
- They will need to click on the waffle (show them this)
  - Click classroom and + and then **Join** Class
  - They can use the code to join the class
  - Encourage them to download the google classroom app on their phone for easy access to your assignments and notes