Speeding Up Your Laptop

The two most effective ways to speed up your computer are:

1) Defragmenting your hard drive

2) Disabling redundant background programmes in your start-up options
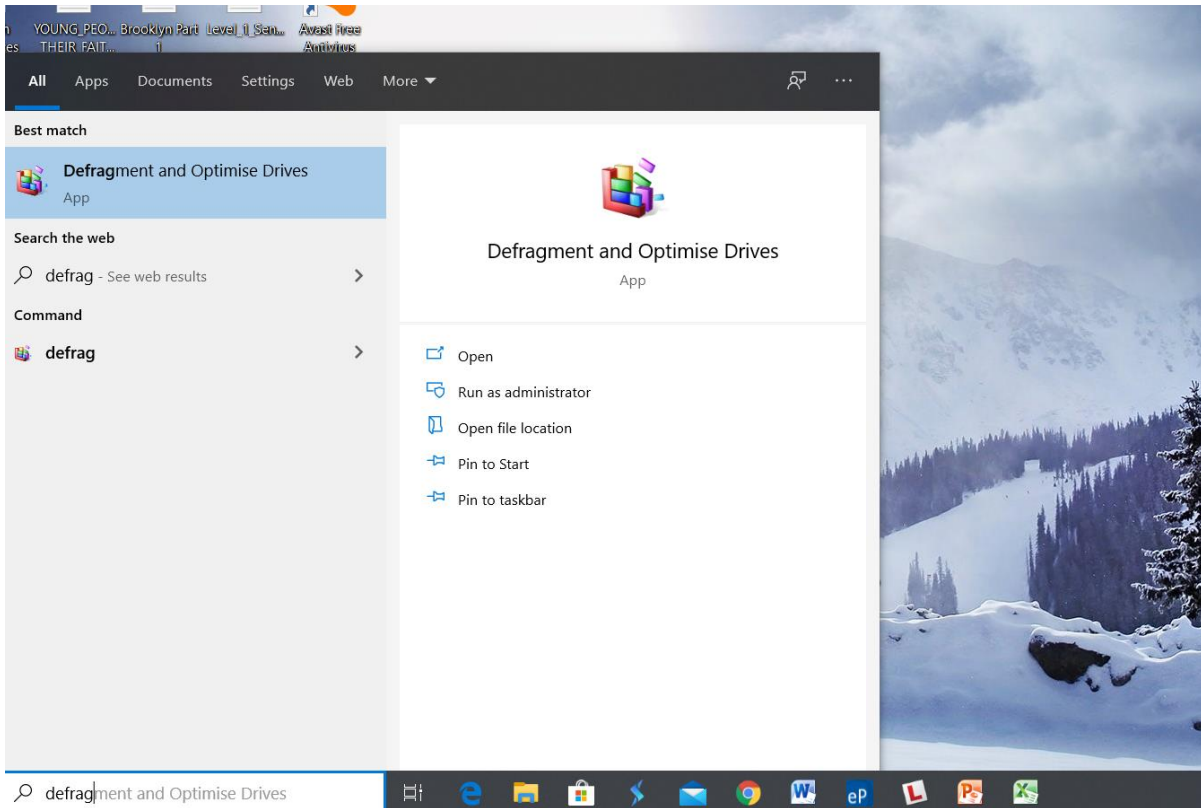
Defragmenting the Hard Drive

Please be aware that this process may take a few hours to complete.

Defragmentation should only be done when you are sure you won't need your computer for a while.

Make sure it is plugged in!!

Defragmenting the Hard Drive

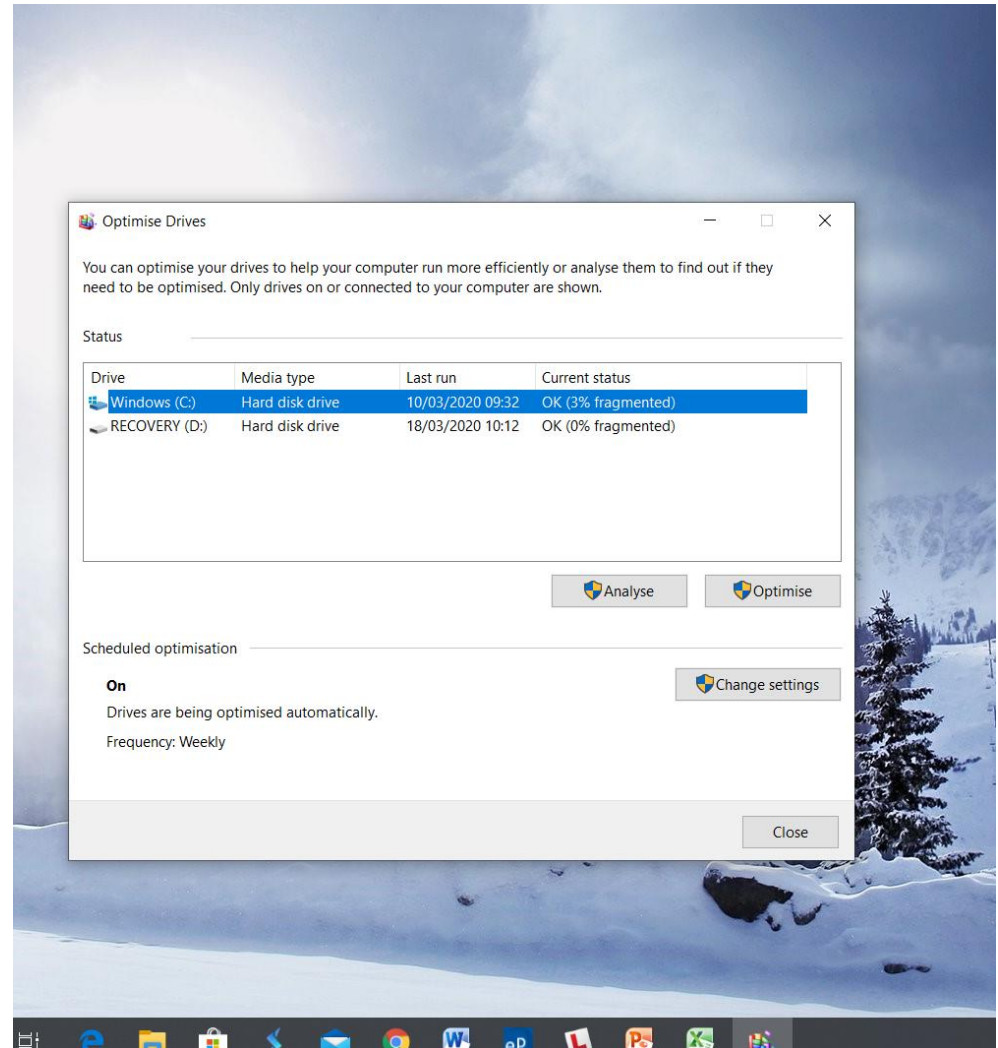Search "defragment" in your computer search bar.

Defragmenting the Hard Drive

Click on "Windows (C)" and then click the "Analyse" option.

If your hard drive is fragmented by 5% or more, you should click "Optimise".

Once the process has finished, your computer should operate at a faster rate.
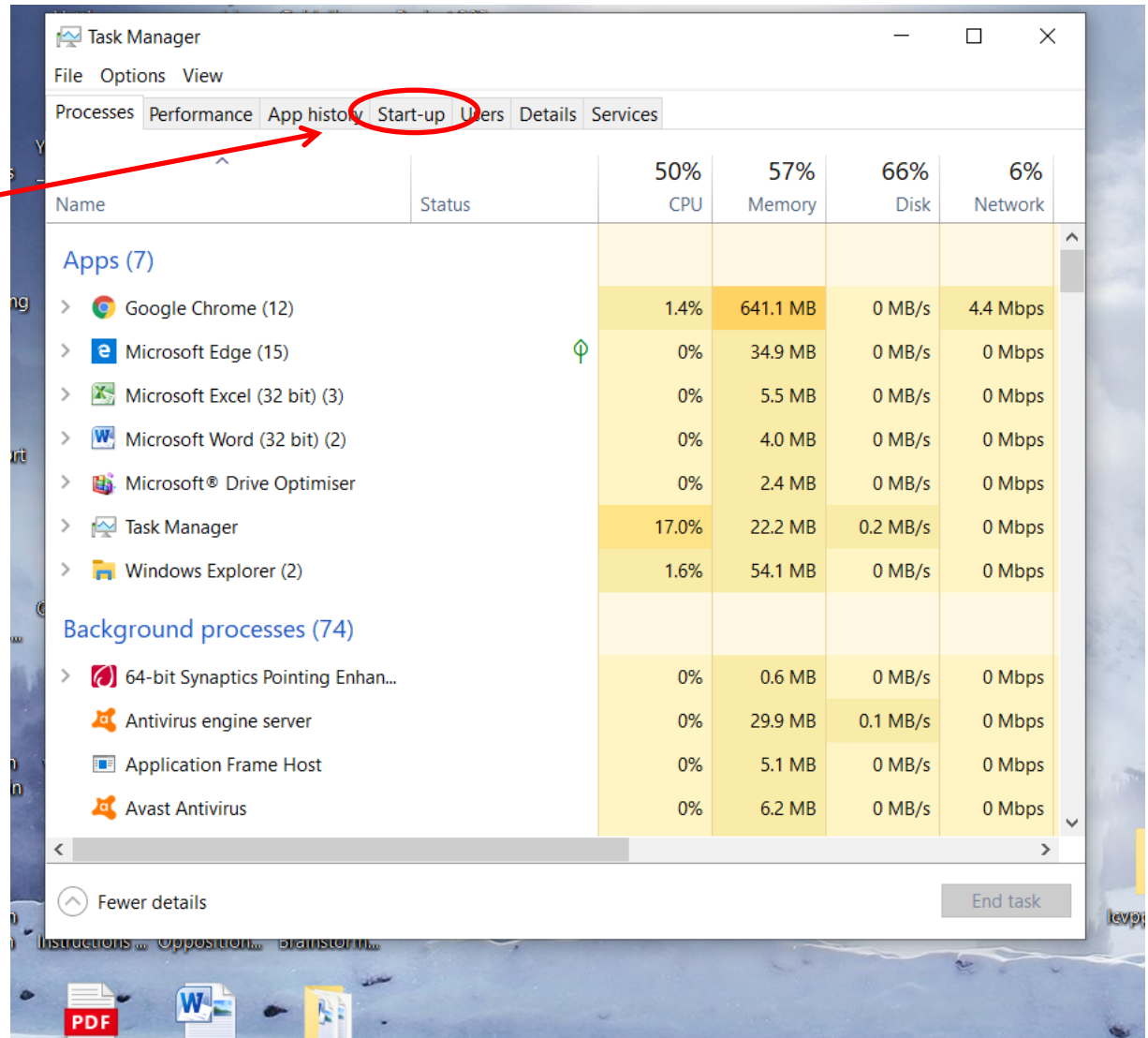
Disabling Background Programmes

This next process only takes a few minutes to complete:

Press "CTRL, ALT and DEL" which will bring you to the central administration of your laptop.

Choose the "Task Manager" option.

Disabling Background Programmes

Selecting "Start-up" will allow you to see what programmes your computer runs automatically. Many of these are useless and may be slowing your computer down.

Disabling Background Programmes

This picture shows the most important to <u>keep.</u>

Most other start-up programmes serve no purpose (other than to slow down your system).

Left click on any programmes you don't want and then click "Disable".

Pay particular attention to the <u>start-up impact</u> of any given programme.

High and medium impact programmes should be disabled as a priority.